

Tenant Vacating Form

I/We hereby give notice of my/our intention to vacate the following property

Address:

on the following date: ____ / ____ / ____

I/We understand that I/we am/are required to give 21 days notice*, under the terms of my/our Tenancy Agreement.

My/Our forwarding address will be

I/We would like assistance in finding another property. Yes/No (*circle one*)

I/We understand that you may want to show prospective tenants through the property. Please arrange access for this purpose by contacting me/us on:

Work: _____ Home: _____

Mobile: _____

Email: _____

Signed: _____ Date: _____

**Note: 21 days notice begins from the day that this notice is received by us. Please make allowance for delivery/postal time.*

Please send this form to

- Online to len@nightingales.net.nz
- Mail to **31 Willis St, Wellington**
- Fax to 384 4925